



## REGULATIONS OF THE DEPARTMENT OF PHILOSOPHY

### INTRODUCTORY TITLE

#### Article 1. Purpose of these Regulations

The purpose of these Internal Regulations is to regulate the functioning of the Department of Philosophy and its governing bodies, in accordance with the provisions of the Statutes of the University of Murcia.

### PART I. THE DEPARTMENT

#### Article 2. Nature and functions

1. The Department of Philosophy is the body in charge of coordinating the education in the areas of knowledge of Philosophy, Moral Philosophy, Logic and Philosophy of Science, Anthropology, Aesthetics in the different Centres of the University of Murcia, of supporting the activities and academic and research initiatives of their academic staff, and of performing the functions determined by the Statutes of the University of Murcia and the regulations developed.

#### 2. Other functions the department performs:

- a. Participate in the elaboration of the curriculum, including subjects related to their area or areas.
- b. Organise and develop PhD programmes, as well as coordinating the elaboration of PhD Thesis.
- c. Promote the scientific, pedagogical, and, if applicable, technical or artistic renewal of its members.
- d. Maintain the coordination with other Departments and University Research Institutes in the aspects they have in common.
- e. Manage the Department's budget and supervise its correct application.
- f. Develop specialization courses within their reach.

#### Article 3. The Department's Members

#### 1. The members of the Department are:

- a. All the Academic Staff and Researchers of the areas of knowledge of Philosophy, Moral Philosophy, Logic and Philosophy of Science, Anthropology and Aesthetics.
- b. Scholarship holders and boarding students.
- c. Students who, by representation, form part of the Department Council, not being capable of belonging to more than one Department because of this condition.



d. The Administration and services staff assigned to the Department.

2. The Academic Staff who have been assigned to the Department by the Spanish Governing Council, even if they belong to different areas of knowledge, shall also be members of the Department, provided that all the circumstances foreseen in Article 65.4 of the Statute of the University of Murcia are met.

Article 4. Functioning of the Department.

The functioning of the Department shall not interfere with the principles of freedom of teaching, research and study of the members of the university's community related to it.

Article 5. Governing Bodies of the Department

The Department of Philosophy is governed and administered by the following governing bodies:

1. Collegiate: the Department Council and the Standing Committee.
2. Unipersonal: Director and Secretary of the Department.

Article 6. Contesting resolutions and agreements

1. The resolutions of the Department Council, as well as those of the Standing Committee, may be appealed before the Spanish Governing Council.
2. The resolutions and agreements of the other bodies of the Department may be appealed before the Chancellor.

## PART II. THE DEPARTMENT COUNCIL

### CHAPTER 1. Nature, functions and composition

Article 7. Nature and functions

1. The Department Council, presided by its Director, is the governing body itself.
2. The functions of the Department Council are:
  - 1) To elect and dismiss the Director of the Department
  - 2) To elect the professor who shall replace the Director in the event of absence, illness or dismissal.
  - 3) To approve the Department's activities report
  - 4) To approve the teaching curriculum
  - 5) To programme and organise PhD programmes
  - 6) To approve and coordinate the curriculum of the subjects belonging to their areas of knowledge
  - 7) To promote the organisation of extracurricular activities
  - 8) To authorise the activities in which the Department appears as a participant.
  - 9) To propose the creation, modification and elimination of teaching or research posts and the contracting of visiting lecturers.



- 10) To report, in appropriate cases, on the hiring of teaching and research staff, as well as on the appropriateness of granting service commissions, sabbaticals and paid leave with the reservation of a teaching post.
- 11) To approve the allocation of funds corresponding to the Department and their liquidation.
- 12) To express opinions in its field of action.
- 13) To ensure the quality of teaching and other activities entrusted to the Department.
- 14) To elect its representatives in the committees and governing bodies.
- 15) To create working committees, as established in its internal regulations.
- 16) To draw up and reform its own internal regulations, for approval by the Governing Council.
- 17) To propose to the Governing Council the approval of courses leading to diplomas and degrees, as well as continuous learning and university extension.
- 18) To be cognisant of the projects of PhD Thesis, Minor Thesis and other research carried out in the Department.
- 19) To appoint the members of the thesis and final degree project tribunals.
- 20) To propose the appointment of doctoral thesis tribunals.
- 21) To approve the criteria for the assessment of students.
- 22) To determine whether attendance at practical lessons is voluntary or compulsory. Likewise, it may establish, with reasons and only in exceptional cases, the theoretical subjects for which class attendance is compulsory.
- 23) To approve the call for internal students.
- 24) To approve the contracts to be signed by the Department and to authorise its professors to contract through the Department, prior to the necessary authorisation from the Chancellor.
- 25) To appoint one of the three professors who are to form part of the special assessment tribunals referred to in Article 105 of the Statutes of the University of Murcia.
- 26) To propose the corresponding spo for the filling of civil servant and contracted teaching and research staff posts.
- 27) To report on the needs of the Department in terms of administration and services staff.
- 28) To draw up reports on the teaching activity of the lecturers when required.
- 29) To appoint a representative for the Recruitment Boards, when required.
- 30) To be aware of and to approve the financial report for the year.
- 31) Any other powers assigned to it by the present Statutes of the University of Murcia or the regulations that develop them.

#### Article 8. Composition of the Department Council

The Department Council consists of:

- a) Lecturers and full-time professors who shall be 65% of the total members.
- b) A number of representatives from the rest of the academic and research staff equal to 5% of the total number of members.
- c) A number of students who are taking courses leading to official degrees and valid throughout the national territory equal to 30% of the total number of members, who



shall be elected in representation of each and every one of the subject-groups taught by the Department in the first, second and third cycle.

- d) One member of the Council of the administrative and service staff assigned to the Department shall be added to the total number of members for every twenty members of the Council or fraction of twenty.

#### Article 9. Term of office

The term of office of the members of the Department Council acting as representatives shall be two years, except for students, whose term of office shall be one year.

### CHAPTER 2. Election of the Council Members

#### Article 10. Eligibility

The academic and research staff and administration and services staff who are assigned to the Department Council shall be eligible to be members of the Department Council. In the case of students, they must also be enrolled in one of the subjects taught by the Department and in at least half of the credits corresponding to a full academic year or in an official postgraduate or PhD programme.

Article 11. Elections of the representatives of the rest of the academic staff and the administrative and service staff.

1. The election of members acting as representatives in the Department Council shall be carried out by the respective groups by universal, free, direct and secret suffrage.
2. The elections shall be called by the Secretary of the Department, by the order of the Director.
3. The electoral process shall be controlled by the Department Electoral Committee, which shall approve the electoral rolls, determine the posts to be filled and, where appropriate, the distribution thereof, draw up the electoral calendar, appoint the members of the polling station or stations, supervise the process and resolve any complaints that may be lodged.
4. The Department Electoral Committee shall be made up of the following members, appointed by the Council:
  - a) A lecturer or full-time professor from the Department.
  - b) One member from the rest of the academic staff.
  - c) One member of the administrative and service staff.

The Secretary of the Department shall also be on the Department Electoral Committee, with voice but without vote.



5. The electoral calendar shall include at least the following steps:

- a) Exhibition of the provisional electoral roll, complaints and publication of the final electoral roll.
- b) Candidate nomination.
- c) Provisional proclamation of candidacies, complaints and final proclamation of candidacies.
- d) Postal voting.
- e) Day, time and place of voting.
- f) Provisional proclamation of candidacies, complaint period and definitive proclamation of candidacies of the Department.

The entire electoral process shall not last more than thirty school days.

6. The application for candidacy is personal and shall be signed by the interested party. Candidate nominations may provide for the existence of substitutes.

7. Voters who foresee that on the date of the voting date they will not be at the place where they are due to exercise their right to vote, or who are unable to be present at the polling station, may do so by sending a double envelope to the President of the Electoral Committee. The first envelope shall contain a photocopy of the ID card and a second envelope, which shall contain the vote on a ballot paper the same as that required for the personal vote.

8. Ties in the elections for members of the Department shall be resolved by drawing lots between the tied candidates.

#### Article 12. Elections for students representatives

1. The Secretary of the Department, by director's order, shall be responsible for calling the elections for students' representatives within twenty days from the end of the enrolment period for the first and second cycle. In the case that there are students from the third cycle, the call for them shall be within twenty days from the end of the third cycle enrolment period.

2. The elections may be called in coordination with those for student' representatives of other Departments or with any other general electoral process related to the student body. The Department shall be subject to what may be established by the Governing Body regarding the coordination of elections.

3. The Department Council shall decide the seats distribution in the different constituencies according to objective criteria, such as university centre, degrees, subjects or study cycles. The distribution shall take into consideration the credits assigned in the Syllabus to the Department's subjects, and the number of students enrolled in the aforementioned subjects. Likewise, the proportional representation for the second and third cycle students shall be ensured.



4. The Department Council shall decide the electoral committee in charge of directing and coordinating the elections and shall also establish an electoral calendar and publish it in advance on noticeboards of every university centre and on the Department one.
5. Students who wish to stand for election shall formalise their candidacy in written form before the Secretary of the Department. The candidacy shall be made public on noticeboards of every university centre and on the Department one. Candidates shall be students with right to vote in one of the constituency groups. The same student may not be representative on more than one Department Council.
6. A polling station shall be established, appointed by the Department Council, consisting of a Lecturer, who shall preside it and two students, or one student and one member of the administrative and service staff
7. The elections shall be a universal, direct and secret suffrage, among the students with right to vote. Those students enrolled in any constituency groups in which they vote shall be considered students with the right to vote. When a student is enrolled in subjects from different courses, they shall be included in the one in which they have the highest number of credits. The Secretary of the Department shall provide the polling station with a list of the students with right to vote, as well as the candidacies submitted to the constituency. Each student may vote for as many candidates as seats allocated to the constituency to which they belong.
8. The results of the polling station shall be recorded in minutes which shall be signed by the three members of the polling station, including names and surnames of the candidates and the number of votes given to each candidate. Those who obtain the highest number of votes shall be elected as representatives. Ties shall be solved by drawing lots.
9. The position of representative on the Department Council may become vacant, provided that there are no candidates. If the number of candidates is equal to or less than the number of seats, they shall be proclaimed representatives without the need of voting.
10. Until the new student representatives are elected, those elected the previous year shall continue to form part of the Department Council, unless they have ceased to study at the Centre or have been elected members of another Department Council.

### CHAPTER 3. The functioning of the Council

#### Article 13. Types of sessions and calls

The sessions of the Departmental Council may be ordinary or extraordinary and shall be always convened by the Secretary of the Department, by order of the Director. The calls to the sessions shall be issued by means of a notice posted on the notice board of the Department, which shall be recorded by the Secretary of the Department. In addition, personal calls shall be issued by e-mail.



#### Article 14. Ordinary sessions

1. The Department Council shall hold a minimum of four ordinary sessions per year. In one of these, to be held before 30<sup>th</sup> October, the Department's Activities Report shall be approved, and in others, the curriculum for the following academic year, the allocation of the budget and the approval of the financial report.
2. The agenda for ordinary sessions shall be set by the Director.
3. Ordinary sessions shall be convened at least five calendar days in advance within the academic year.

#### Article 15. Extraordinary sessions

1. Extraordinary sessions shall be convened for emergency reasons by the initiative of the Director, who shall set the agenda, or at the signed request of one-fifth of the members of the Council. In the latter case, the agenda shall be set by the applicants.
2. Extraordinary sessions shall be convened at least 48 hours in advance.
3. If the extraordinary session is requested by one fifth of the members of the Council, it shall be held within a maximum period of 20 calendar days within the academic year from receipt of the request.

#### Article 16. Council Constitution

1. For the valid constitution of the Department Council, for the purposes of holding sessions, deliberations and the adoption of resolutions, the presence of the Director and the Secretary or, where appropriate, of those replacing them, and of at least half of its members, shall be required at first call.
2. If the quorum established in the previous number is not achieved, the session may be held on second call, at least half an hour later, if the Director, the Secretary and at least ten percent of the members of the body, including those members, are present.

#### Article 17. Session development

1. The Council sessions shall be presided and moderated by the Director of the Department.
2. Any matter not included in the agenda shall not be subject of deliberation or agreement, unless all the members of the Council are present and the subject is declared as a matter of emergency by a favourable majority vote.

#### Article 18. Agreements

1. Agreements shall be adopted by simple majority, except where expressly provided otherwise in these Regulations.
2. Voting shall be by secret ballot when requested by any of those present or when the election or removal of people is involved, unless, in the latter case, the Council unanimously agrees otherwise.
3. Voting is personal and non-delegable. Postal votes may not be cast, except in the cases expressly regulated in these Regulations.

#### Article 19. Minutes

1. The Secretary shall draw up minutes in each session held by the Council, in which the location and date, agenda, the deliberations' main issues and agreements adopted shall be



specified. They shall also include, at the request of the respective members of the Body, the votes they wish to be recorded, justification thereof or a transcription of their interventions, in accordance with the provisions of current legislation.

2. The minutes shall be approved at the same or the following session. The Secretary may, prior to the approval of the minutes and expressly stating this circumstance, issue a certificate on the specific resolutions that have been adopted, without prejudice to the subsequent approval of the minutes.

3. The members of the Department Council may access, at any time, Department Councils' minutes corresponding to the period of time during which they have been members of the Council.

#### CHAPTER 4. The Council's Working Committees

Article 20. Creation and composition of the working committees

1. The Council may approve the creation of working committees, at the proposal of the Director or of one-tenth of the members of the Board, specifying their scope of action, functions and composition.

2. These working committees shall be consultative and their agreements shall be submitted to the approval of the Council.

#### CHAPTER 5. Special actions

Article 21. Motion of Censure

1. One third of the members of the Department Council may, by means of a reasoned motion of censure of the Director, submit a written motion of censure to the Director.

2. The Secretary of the Department shall convene, within a period not exceeding one month from the submission of the request, an extraordinary session of the Department Council to deal with the motion of censure. The notice shall be accompanied by the written request

3. The extraordinary session shall be presided by the most senior lecturer of the Department, with the exception of the Director. In order for the meeting to begin, the attendance of at least half plus one of the members of the Council shall be present. If this quorum is not reached, the motion of censure shall be considered rejected without debate.

4. The debate on the motion of censure shall begin with a statement by a spokesperson for the signatories. The Director shall then reply, allowing the same amount of time as granted to the mover of the motion. This shall be followed by a round of speeches, which shall be regulated by the President of the session.

5. After a secret ballot, the motion shall be deemed to be adopted if half plus one of the members of the Council vote in favour. The approval of the motion shall result in the dismissal of the Director, who shall remain in office until the new Director takes office. The corresponding elections shall be called by the Secretary of the Department within a period not exceeding one month.

6. If the motion of censure is not approved, none of its signatories shall participate in the proposal of another initiative of this nature until one year has passed since the session in which it was rejected.





#### Article 22. Motion of confidence

The Director may submit to the Council, in a reasoned written statement, a motion of confidence in his or her management. The procedure for dealing with the motion of confidence shall be that established for extraordinary sessions. At the end of the debate, the question shall be put to the vote. Confidence shall be deemed to be granted when it receives the vote of a simple majority of the members of the Council present.

### PART III. STANDING COMMITTEE OF THE DEPARTMENT

#### Article 23. Standing Committee of the Council

1. By agreement of the Department Council, a Standing Committee may be constituted, which shall be competent to resolve matters of formalities or other matters expressly authorised by the Council, as well as those which, in the opinion of the Director, are of an urgent nature.

2. The following are matters of formalities:

- a) To appoint one of the three lecturers who shall form part of the special evaluation tribunals, as provided in the article 105 of the Statutes of the University of Murcia.
- b) To approve the contracts to be signed by the Department and to authorise its lecturers to contract through the Department, prior to the necessary authorisation from the Chancellor's Office.
- c) To appoint the members of the PhD Thesis tribunals and PhD research works.
- d) To propose the appointment of the PhD Thesis tribunals
- e) To report on applications for scholarships, which fall within the responsibilities of the Department.
- f) To report on Educational Promotion courses, which are the responsibility of the Department.
- g) To convene and to assign places for boarding students.

3. The agreements of the Standing Committee shall be reported to the Department Council in the immediate session.

#### Article 24. Composition of the Standing Committee

1. The Standing Committee of the Department shall be presided by the Director, acting as Secretary of the Department Committee.

2. When the Department is formed by a single Area of Knowledge, two representatives of the teaching and research staff, two representatives of the student body and one representative of the administrative and service staff shall also form part of the Committee.

3. When there are several Areas of Knowledge, there will be one representative from each of them on the Committee, in addition to a member of the Administration and Services Staff and 30 percent of the student representation.

#### Article 25. Elections and Term of Office

1. The members of the Standing Committee shall be elected by each representation group within the Council, and substitutes may be appointed.



2. The Term of Office shall be 2 years. The office of these members shall expire when they cease to be members of the Council.

Article 26. Calls for sessions and constitution of the Standing Committee.

1. The sessions of the Standing Committee shall be called at least 48 hours in advance.
2. For the Standing Committee to be validly constituted, for the purpose of celebrating sessions, deliberations and adoption of agreements, the Director and the Secretary, or, as the case may be, those substituting them, and at least half of the members shall be present.

### PART III. THE DIRECTOR OF THE DEPARTMENT

Article 27. Nature and Functions

a) The Director of the Department shall perform the functions of representation, direction and ordinary management of it. They are appointed by the Chancellor upon the proposal of the Department Council.

b) Other functions of the Director of the Department are:

- a) To preside the meetings of the Council and to resolve possible ties in voting with their casting vote.
- b) To execute the agreements of the Council.
- c) To propose to the Chancellor the appointment and dismissal of the Secretary of the Department.
- d) To consent to the expenditure chargeable to the budget of the Department.
- e) To ensure compliance with the academic and employment obligations of the members of the Department and the application, where appropriate, of the disciplinary regime.
- f) Any other function conferred by the present Statutes and regulations that develop them, as well as the ones referring to other matters of the Department that have not been expressly attributed to other bodies.

c) In the event that the Department Council has not designated a substitute, the Director of the Department, in case of absence or illness or any other justified cause, shall designate as substitute one of the lecturers who belong to the university teaching body and are members of the Department Council. This appointment shall be reported to the Council itself.

In the event that there has not been designated a substitute of the Director of the Department, a member of the Standing Committee of the Council, or in failing this, the Department Council, in order of hierarchy in the university teaching body, antiquity and age shall conduct the functions of the Director of the Department.

Article 28. Dedication

The position of Director is not compatible with any other position of the unipersonal governing body.

Article 29. Term of office

The term of office shall be two years, the Director may be re-elected in a two-year period. The number of alternate terms of office is unlimited.



#### Article 30. Dismissal

1. The Director of the Department shall be dismissed at the end of their term of office, at their own request, or for any other cause established by law or by the Statutes of the University of Murcia.
2. The Director of the Department shall be dismissed by the Council of the Department by means of a Motion of Censure, as provided in Article 21 of these Regulations.
3. When a vacancy of the Director takes place, elections shall be called for the position within a period of no more than one month from the time of the vacancy.
4. When the Director dismisses, they shall remain in office until their substitution takes place, except in the case of impossibility as determined by the Governing Council.

#### Article 31. Eligibility

The Director of the Department shall be elected by the Department Council from among the lecturers belonging to the university teaching body who are members of the Department. In order to hold the position of Director of the Department, full-time dedication to the University of Murcia and a minimum length of service of two years in this University will be required.

#### Article 32. Electoral Process

1. The election of the Director shall be initiated by the Secretary of the Department by order of the Director who is dismissing, within thirty school days before or following the end of their term of office, counting from the date of their appointment as Directors.
2. Within a period of no more than ten school days since the call for elections, the Department Council shall designate the Electoral Board from their members, the electoral board shall draw up the electoral calendar, supervise the process and solve the claims that may be lodged.
3. The Electoral Board shall be formed by a lecturer who shall preside it, a member of the academic and research staff and a member of the administration and services staff.
4. The electoral calendar shall include, at least, these steps:
  - a) Candidate nomination.
  - b) Provisional proclamation of candidacies, complaints and final proclamation of candidacies.
  - c) Postal voting period.
  - d) Day, time and place of voting.
  - e) Provisional proclamation of Director, complaint period and definitive proclamation.

The entire electoral process shall not last more than thirty school days.

5. Candidates may submit, together with their candidacy, the name of the lecturer from the Department whom they will propose, if elected, to occupy the post of Secretary.

#### Article 33. Postal voting

Voter who anticipate that in the date of the voting they will not be in the location where they shall exercise their right to vote, or they will not be able to be present, they may exercise it



through postal voting, in a similar way to the one provided in article 11.7. Postal voting shall only be valid in the first voting.

#### Article 34. Voting session.

1. The election shall be by universal, direct and secret suffrage through the members of the Council in a Council session.
2. The oldest and the youngest members of the Department shall act as Pulling Station, except if they are candidates.
3. Where there is only one candidate, they shall be deemed elected if they obtain simple majority of affirmative votes in the first voting.
4. Where there are two candidates, the candidate who obtains the greater number of votes in the first voting shall be deemed to be elected.
5. When there are more than two candidates, the candidate who obtains an absolute majority, i.e. the votes in favour of at least half plus one of the members of the Council, shall be deemed to be elected on the first voting. If no candidate obtains such a majority, a second voting shall be held, in which only the two candidates with the highest number of votes shall be eligible, provided that both candidates maintain their candidacy. In the second voting, the candidate obtaining a simple majority of affirmative votes shall be elected.
6. If in any of the votings there is a tie between several candidates and it is necessary to resolve it in order to continue the election, the voting shall be repeated only among those candidates who have obtained an equal number of votes.
7. The Secretary of the Department shall draw up the minutes of the session, recording the number of participants in the voting, the postal votes and the result of the election, and shall submit them to the Chancellor for the appointment of the Director.

#### Article 35. Repetition of the electoral process

1. If in the case referred to in paragraphs 3 and 5 of Article 34, the number of negative votes is greater than the number of affirmative votes, the process for the election of the Director shall begin again.
2. If in this second process no Director is elected, the most senior professor in the Department shall act as interim Director of the Department for a period of six months, unless, in view of the circumstances, the Chancellor appoints a Director on an interim basis. At the end of these six months, the process for the election of the Director of the Department shall begin again.



## PART IV. THE SECRETARY OF THE DEPARTMENT

### Article 36. Nature and functions

1. The Secretary of the Department shall be appointed by the Chancellor, by proposal of the Director, from among the lecturers attached to the Department, after ratification by the Department Council.
2. The functions of the Secretary of the Department are:
  - a) To draw up and to keep the minutes of the sessions of the Department Council, and, where appropriate, of the Standing Committee, as well as to issue certificates of the agreements contained therein.
  - b) To ensure the material and documentation of the Department are at the disposal of the members.
  - c) To inform all the members of the Department of all information that reaches it.
  - d) To coordinate the financial management of the Department.
3. The Director of the Department shall designate one of the lecturers on the Board as the Secretary's substitute in the event of absence, illness or other justified cause.

### Article 37. Incompatibilities

The position of Secretary of the Department is not compatible with any other position of the unipersonal governing body.

### Article 38. Term of office

The term of office shall be two years, the Secretary of the Department may be re-elected in a two-year period. The number of alternate terms of office is unlimited.

### Article 39. Dismissal

1. The secretary shall dismiss at the end of their term of office or by any other cause established by law or by the Statutes of the University of Murcia, at their own request, or by proposal the Director that proposed them.
2. When the Secretary is dismissed, they will hold office until they are replaced, except in the case of impossibility as determined by the Governing Council.

### Article 40. Ratification of the proposal of the Secretary by the Department Council.

1. In the event that the elected Director has submitted the name of the Secretary along with his or her candidature, the ratification of the nomination shall be deemed to have been automatically granted.
2. In the event that the elected Director has not submitted the name of the Secretary along with their candidacy, they may do it in the session in which they are elected or at the



subsequent one, always within three school days following their election. The proposal shall be deemed ratified if the simple majority of affirmative votes is obtained.

## PART V. THE TEACHING ORGANISATION PLAN

### Article 41. Elaboration of the teaching organisation plan

1. With the prior notice indicated by the corresponding Vice Chancellor's Office, the Departments shall approve their teaching plan, which shall include the name or names of the lecturers of the Department assigned to each subject with an indication of the actual number of theoretical and/or practical credits they teach. The hours of tutoring shall also be shown.
2. In drawing up the teaching plan, consensus and academic coherence shall be sought.
3. Likewise, care shall be taken to ensure that the teaching load per lecturer is balanced and that no more than three lecturers per subject and group participate, except in practical subjects or other duly justified cases.
4. The teaching plan shall specify in detail the teaching collaboration entrusted to researchers and research fellows.
5. The teaching plan shall be sent to the Dean's Office, for the purposes established in Article 89 of the Statutes of the University of Murcia.

## PART VI. THE FINANTIAL SYSTEM

### Article 42. Types of incomes

For the fulfilment of its teaching and research purposes, the Department may have the following types of income, all of them of a budgetary nature:

- a) Those directly assigned to the Department in the University budget or those assigned through the Centres in which the Department teaches.
- b) Those corresponding to research, study or consultancy contracts, or to the teaching of specific training courses, in accordance with the provisions of Articles 212 and 213 of the Statutes of the University of Murcia.
- c) Others legally recognised.

### Article 43. Budget

The freedom to draw up the Department's Budget shall only have the following limitations:



- a) Where it is possible for one of the budget criteria to be related to the resources assigned to the volume of teaching or research activity assigned to each Area, this shall be respected, with the possibility, nevertheless, of adopting agreements in which up to a 50 % of the budget will be destined to general purposes of the Department.
- b) The resources corresponding to the execution of research, study, consultancy or the teaching of courses contracts shall be assigned at the end of the budget.

## PART VII. ASSETS

### Article 44. Assets of the Department

1. They shall be considered assets of the University of Murcia assigned to the Department every equipment and bibliographic goods acquired from the Department's budget, contracts or from specific material donations. All members of the Department are responsible for their conservation and correct use.
2. The Department shall keep updated the inventory of their good. For this purpose, the Director shall present, together with the economic activity report of the previous financial year, the inventory of goods updated to December 31<sup>st</sup>.

## PART VIII. REFORM OF REGULATIONS

### Article 45. Process of reform

1. The regulations may be modified at the initiative of the Director or a 25 % of the members of the Council, by means of a reasoned letter addressed to the Secretary of the Department, where it is specified which article or articles are to be modified and with the proposal of the alternative article or articles.
2. The proposal shall be addressed to all of the members of the Department, giving a period of at least five school days for the submission of amendments.
3. The reform proposal, along with the amendments received, shall be included in the agenda in the next session of the Council, where a debate shall proceed. In the aforementioned debate, a defence by one of the signatories of the proposal and of the various amendments shall happen.
4. In any case, the approval of the modification of the Regulations shall require the affirmative vote of an absolute majority of the members of the Council.
5. Once approved, it shall be submitted to the Governing Council of the University for final approval.

ADDITIONAL PROVISIONS TO BE ADOPTED BY THE GOVERNING COUNCIL TOGETHER WITH THE ADOPTION OF THE FRAMEWORK REGULATION.



### 1. Elaboration of the final Regulations of the Department

The Department shall adapt their internal Regulations and shall submit it to the Governing Council within the six months following the approval of the regulations.

### 2. Provisional Regulations

The previous internal Regulations of the Department shall remain in force until the approval of the new one, except where it concerns to the composition and election of the Department Council, the Standing Committee, the election of the Director and the appointment of the Secretary. On these points, these provisional Regulations shall enter into force on the day following their approval.

### 3. Validity of the current Department Councils and their electoral processes

1. Within a period of no more than thirty school days from the entry into force of these Regulations, the new Department Council shall be constituted.

2. The electoral processes that are open at the entry into force of these Regulations shall be suspended and reconvened in accordance with these new Regulations.

### 4. Validity of the current Directors and their electoral processes

1. The Directors of the Department that have been elected before the entry into force of these Regulations shall remain in office for the rest of their term of office. For the purposes of term limits, their first term of office will be considered to be that which they were holding when the new Statutes of the University of Murcia came into force, that is to say, on 7th September 2004, in accordance with the 6th transitory provision of the Statutes of the University of Murcia.

2. The electoral processes that are open at the entry into force of these Regulations shall be suspended and reconvened in accordance with these new Regulations.

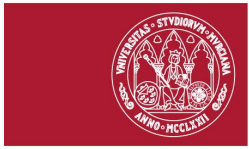
### 5. Queries on the application of the regulations.

Interested parties may submit queries regarding the system and application of these Framework Regulations to the Secretary General's Office for reply.

### 6. Repeal of other Regulations

The previous Framework Regulations of Departments shall be repealed, approved by the Governing Body of the University of Murcia on the 19<sup>th</sup> October 1986. Likewise, all of the articles in the several Regulations of Departments referring to the composition of the Department Council, Standing Committee of the Department (former Department Committee), Director and the appointment of the Secretary shall be repealed.





## 7. Entry into force

These Regulations shall come into force the day following their approval by the Governing Council.