**ANNEX/APPENDIX I**

**PERSONAL REGISTRATION OF ACTIVITIES**

**University of Murcia**

**International Doctoral School of UM // Faculty of**

**Personal Registration of Activities**

|  |  |
| --- | --- |
| PhD student |  |
| PhD program |  |
| Institution |  |
| Supervisor |  |
| Tutor |  |
| Start date |  |

 The personal registration of activities is the document in which all the academic training activities carried out by the PhD student are individually reflected, as established in art. 2.5 of RD 99/2011, of 28 January.

This document will include all the academic training activities in the doctoral program, both those that each program must establish in its verification report and those chosen by the student, his tutor and his supervisor. The aim of these activities is to develop personal competences and skills from the beginning of the doctoral program to the end (courses, seminars, presentation of papers at seminars, writing of articles, etc.).

The Director will sign to confirm that the student has participated in the activities described.

This registration must be submitted along with the copy of the thesis at each annual monitoring and will finally be delivered to the Examining Board that has to evaluate the doctoral thesis, so it is very important that it is duly updated anytime.

The document belongs to the student, although the Academic Committee of the Doctoral Program and its Supervisor will have a copy. It is the responsibility of the student that the document is always up to date.

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| 1. Registration of interviews
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* **Interviews with the supervisor:**

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| **Interview** | **Date** | **Supervisor** | **PhD student** |
| Start Interview |  |  |  |
| Selection of 1st year activities  |  |  |  |
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* **Interviews with the tutor**

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| **Interview** | **Date** | **Supervisor** | **PhD student** |
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| 1. Compulsory activities in/of the program
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You must provide further details of the activities established in the verification report of the program

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| 1. Attendance to courses and conferences
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| **Academic year**: |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Course details** | **Date** | **Hours** | **Comments** | **Supervisor Signature** |
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(Please, use as many copies as needed for each academic year)

1. Other academic training activities

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| --- |
| **Academic year**: |

|  |  |  |  |
| --- | --- | --- | --- |
| **Activity details** | **Date** | **Comments** | **Supervisor signature** |
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(Please, use as many copies as needed for each academic year)